

Denman Island Residents Association

Executive Meeting Minutes January 3, 2011, Approved

Old School Meeting Room

7:30 p.m.

Executive Present: Liz Johnston, Derek Hood, Frank Frketich, Doug Wright, Doug Ward, Max Campill-Wedges, Nettie Cotter

Absent: Andrew Scruton

Presentations:

n/a

Call to Order: 7:30 p.m.

1. Motion to Approve Minutes of December 6, 2010 Executive Meeting as amended: *M/S/carried*
2. Motion to Approve Agenda as amended: to add to item #4 'HST/WCB/Employee remittances queries'; to move item #9 to item #10; to add item #9 'Request to contract Lloyd Neufeld'. *M/S/carried*

New Business:

1. Creation of a Nominating Committee

Two DIRA Executives, Derek and Frank, will make up the Committee along with volunteer non-executive members. Executives whose positions will become available are Derek, Liz, Max and Andrew.

2. Membership Drive for the New Year

The Executive Report will report to the membership re: plan to do a 'membership drive mail-out' which would also be informative and provide awareness of DIRA functions and its 40 year anniversary. The cost will initially be funded from the administrative grant on hand but it is expected that the costs would be recovered from the increased funds received from the drive.

3. DIRA (AXIS) Insurance Update, Breakout of Costs

It is expected to receive very shortly response from AXIS providing suggested breakdown allocation of costs and requested documents. The officers' liability and the swim dock are separate policies at this time with future intent to have everything under one policy. Coverage has been assured to be in place.

4. DIVFD Financial Review : Regarding the request to review DIVFD Books by DIRA member Edi Johnston)

DIRA will initiate a phone call with Debra Oakman and Ian Smith of CVRD to advise the current status of these requests and discuss a possible meeting.

5. Denman Works Update

John Roberts is negotiating the extension of Wind's contract. Derek is currently holding the community project funds as previously directed by DICEEC. He is requesting a formal request by Denman Works to release these funds. Derek will be providing a memo to file on the underlying principle on the motion of 'support' at the last General Meeting, to be discussed at the next Executive Meeting.

6. Parks Presentation for the GM

DIRA will prepare for their Power Point presentation to be the first of the Committee Reports Agenda.

7. Governance Workshop Planning (contact Bruce Joliffe)

DIRA to contact Bruce Joliffe to confirm that CVRD is sponsoring & facilitating this workshop as offered previously and to suggest March 19 or 26, 2011 as potential dates.

8. Possible “No Surprises” policy to put forward to the membership

Executive agreed that it would be up to the Chair’s and the membership’s discretions in allowing any unannounced presentation (i.e. no request for Agenda addition) that potentially disrupts the order of business of a General Meeting. No need to make a policy.

9. Request to contract Lloyd Neufeld:

Motion: That DIRA contracts the financial services of Lloyd Neufeld to prepare the annual financial statements for fiscal year 2010 for fees not exceeding \$200. *M/s/carried*

10. January 10 General Meeting:

Venue – Back Hall of the Community Hall; Facilitator – Liz; Setup – Max, Liz, Nettie; Signs – Derek & Liz; Minutes – Derek; Grapevine – Max, Liz to edit.

Incoming Correspondence:

1. Bill Engelson, Chair, DICES Council, response to DIRA query on whether to add to December General Meeting Agenda for safety concerns regarding Denman West ferry terminal, December 10, 2010
2. Bill Engelson, DIRA member, concerns regarding DIRA executive and DICEEC , December 12 and 13, 2010
3. Kathryn Britnell, AXIS Insurance, response to DIRA December 10, 2010 inquiry regarding cost breakdown, documents and marine insurance, December 13, 2010
4. Des Kennedy, Denman resident, query re Denman Works budget presentation at DIRA December General Meeting, December 13, 2010
5. Jeri-Lynn Davies for Ian Smith, General Manager of Community Services, CVRD, request and thanks for summary of board motions re economic enhancement, December 14, 2010
6. Bill Engelson, DIRA member, response to information forwarded by DIRA regarding Secret Ballot interpretation, December 15, 2010
7. Ralph McCuaig, DIRA member, regarding Robert’s Rules of Order and suggested related seminar, December 16, 2010
8. Moira Webster, DIRA member, request for and receipt of copies of certain December correspondence items, December 16 and 17, 2010
9. Tony Law, HICEEC, response to concerns raised on December 2, 2010 concerning safety issues at Denman West ferry terminal, December 16, 2010
10. Ian Smith, CVRD, forwarding of Province of BC announcement of Local Sport Development Program Fund, in turn forwarded to Denman Works, December 17, 2010
11. Don Lockett, Fire Chief, DIVFD, response to DIRA request dated December 1, 2010 to view DIVFD books, December 17, 2010
12. Scott Northrup, Dept of Fisheries and Oceans, return of signed Amendment of the Valid Authorization Period regarding Community Dock construction, received by mail December 17, 2010
13. Sue Pauwels, Area Manager, Courtenay, Ministry of Transportation and Infrastructure, in responding to safety concerns at Denman West ferry terminal, she and Bob O’Brien, Operations Manager, agree to meet to discuss issues, December 22, 2010

Outgoing Correspondence:

1. Bill Engelson. Chair, DICES Council, DIRA query whether to add to December General Meeting Agenda for safety concerns at Denman West ferry terminal raised in December 2, 2010 correspondence, December 10, 2010
2. Bill Engelson, DIRA member, response to concerns raised regarding DIRA executive and DICEEC, December 13, 2010
3. Des Kennedy, Denman resident, DIRA response to his query regarding Denman Works budget presentation at DIRA December General Meeting, December 13, 2010

4. Email notice to DIRA members, copy of published Notice of Motions for vote at the DIRA December General Meeting, December 13, 2010
5. Jeri-Lynn Davies for Ian Smith, General Manager of Community Services, CVRD, response regarding request for summary of board motions re economic enhancement, December 14, 2010
6. Bill Engelson, DIRA member, information forwarded regarding Secret Ballot interpretation, December 15, 2010
7. Ralph McCuaig, DIRA member, response to discussion regarding Robert's Rules of Order and suggested related seminar, December 16, 2010,
8. Moira Webster, DIRA member, copies of certain December correspondence items as requested , December 16, 2010
9. BC Ferries Services Inc. and Department of Transportation, DIRA letters raising concerns of traffic problems during ferry traffic line-ups, December 17, 2010
10. Ian Smith and Debra Oakman, CVRD, copy of Doug Ward's letter proposing a Fire Department Board model, December 21, 2010
11. Gloria Michin, Old School Committee and Kathryn Britnell, AXIS Insurance, discussion on current status of outstanding insurance items, December 21, 2010

Adjournment: *M/S/carried*

9:35 p.m.